

Greener Kirkcaldy Climate Action Plan

Version 4, last updated May 2024

Greener Kirkcaldy has worked in our community for over 10 years. One of our key organisational aims is to tackle the climate emergency by supporting and encouraging local people and organisations to reduce their carbon footprints. This work is now more important than ever.

This action plan sets out our ambition to tackling the climate emergency. It includes actions to address our own carbon footprint, to increase the priority of carbon savings in our work and to engage people in our community in climate action. It focuses on actions that cut across the whole organisation. Each of our project delivery teams have Climate Action Plans that set out their own plans in detail.

Our Green Team working group reviews this document quarterly to ensure good progress is made. It is also reviewed annually by all staff.

Abbreviations – RWG is Ravenscraig Walled Gardens, site of our community gardens and training room, LTC is Lang Toun Cycles, our community cycle hub and EFP is 8 East Fergus Place, our town centre building.

<i>Theme</i>	<i>Action</i>	<i>Description</i>	<i>Timescale / status</i>
Coordination	Convene an internal Green Team to lead on, and monitor, this action plan	Green Team includes staff and volunteers	Done
Coordination	Measure GK's organisational (internal) carbon footprint, broken down across our three sites and key areas of emissions	Using the GHG Protocol Guidance, including direct emissions and those from purchased electricity (Scope 1 and Scope 2 emissions) plus business travel	Done in 2022, treating 2021-22 as baseline year
Coordination	Update key policies	<ul style="list-style-type: none">• Environmental Policy• Purchasing Policy• Ethical Food Policy	Done in 2022, we will review annually

Coordination	Work towards becoming a carbon neutral organisation	This is our long-term aim	Do by 2030 Use SCVO's Growing Climate Confidence scorecard to identify areas for further action in 2024
Coordination	Become Carbon Literacy accredited	Accreditation on an organisation level	Achieved Gold accreditation in Jan 2022
Buildings and infrastructure	Make energy-efficiency improvements at our sites	We made energy efficiency improvements at East Fergus Place in three phases between 2018 – 2022 Lang Toun Cycles: draught proof windows and door	Make further improvements to support decarbonised heating in 2024 Do in 2024
Procurement	Switch to electricity contracts supplying 100% renewables	We will consider the carbon footprint as well as the price of our electricity contracts	As of 2023, all three sites are supplied with 100% renewable electricity
Procurement	Investigate NEST pension options to change staff pensions to an ethical fund	Staff advised of NEST Ethical Fund option.	Done in 2023 Ongoing for new staff
Travel	Reduce staff travel emissions	Create bike pool for staff to use. Our electric van is the default staff vehicle option	Done in 2022 Ongoing
Waste	Produce less waste as an organisation	<ul style="list-style-type: none"> • Internal audit to identify issues • Audit water usage and identify ways to reduce water use • In-vessel composting project at Ravenscraig Walled Garden 	Ongoing Do in 2024 Apply for capital funding for in-vessel composting project

Communications	Reduce emissions from our communication and digital technology	<ul style="list-style-type: none"> • Ensure our websites are climate-friendly accredited • IT equipment (including laptops and mobile phones) to be responsibly sourced and repairable 	<p>Cosy Kingdom and CAF website climate-friendly accredited. GK and LTC to do in 2024</p> <p>Work with The Remakery in 2024 to procure refurbished laptops</p>
Our work	Support people travelling to our events and premises with route plans to reduce the number of local car journey and parking issues	Refresh the information on our website and event promotion materials	Done in 2022, review annually
Our work	Support staff and visitors to use our premises responsibly	<p>Create a good housekeeping guide</p> <p>Create guidance and signage on in-house recycling</p> <p>Encourage staff and visitors to adopt best practice</p>	<p>Done in 2022</p> <p>Done in 2022</p> <p>Ongoing</p>
Our work	Measure the total carbon savings arising from the work we do	This is an important part of our impact reporting	Ongoing
Our work	Create in-house guidance – a consistent approach to talking about climate change and encouraging people to adopt green behaviours	<p>Update our ‘elevator pitch’ and website</p> <p>Consider language – ‘climate emergency’ not just ‘climate change’</p> <p>Add to induction for new staff and volunteers</p>	Guidance produced and published in May 2021, along with a resource library of good practice.

Our work	Talk more about climate change to our community	<ul style="list-style-type: none"> • Blogs by volunteers, CEO and board • Sharing and discussion on social media • Link our activities to climate action more • Share our learning • Positive stories • Fair, just and accessible 	Ongoing Climate Action Fife project launched October 2020 Several climate blogs published in 2023
Our work	Training for staff and volunteers on talking about climate change	All staff should complete Carbon Literacy training, or equivalent Volunteers also encouraged to take part in First Climate Conversations training Also review what other training is needed	Majority of our staff, plus some volunteers, have completed literacy training
Our work	Develop a plan on how we engage with local businesses	To include events, simple advice, and sign-posting to Business Energy Scotland and Zero Waste Scotland for technical support	Done Work is ongoing as part of Climate Action Fife
Our work	Develop a plan on how we engage more with young people	To include volunteer opportunities, events, and partnership with local youth workers	Done Work ongoing as part of Climate Action Fife
Inspiring others	Be active members of Fife Communities Climate Action Network and national networks	We will share our learning, learn from others, and seek opportunities to work in partnership	Ongoing
Inspiring others	Relaunch Kirkcaldy Green Drinks or Climate Café	Climate change is a challenging topic but we need to stay positive – informal social discussions help!	Ongoing climate cafés with partners across Fife as part of Climate Action Fife Relaunch a climate cafe in Kirkcaldy in 2024