

This access guide does not aim to judge our suitability for those with access needs. We aim to describe the facilities and services that we offer all of our guests/visitors as accurately as possible

## Access Guide for Greener Kirkcaldy

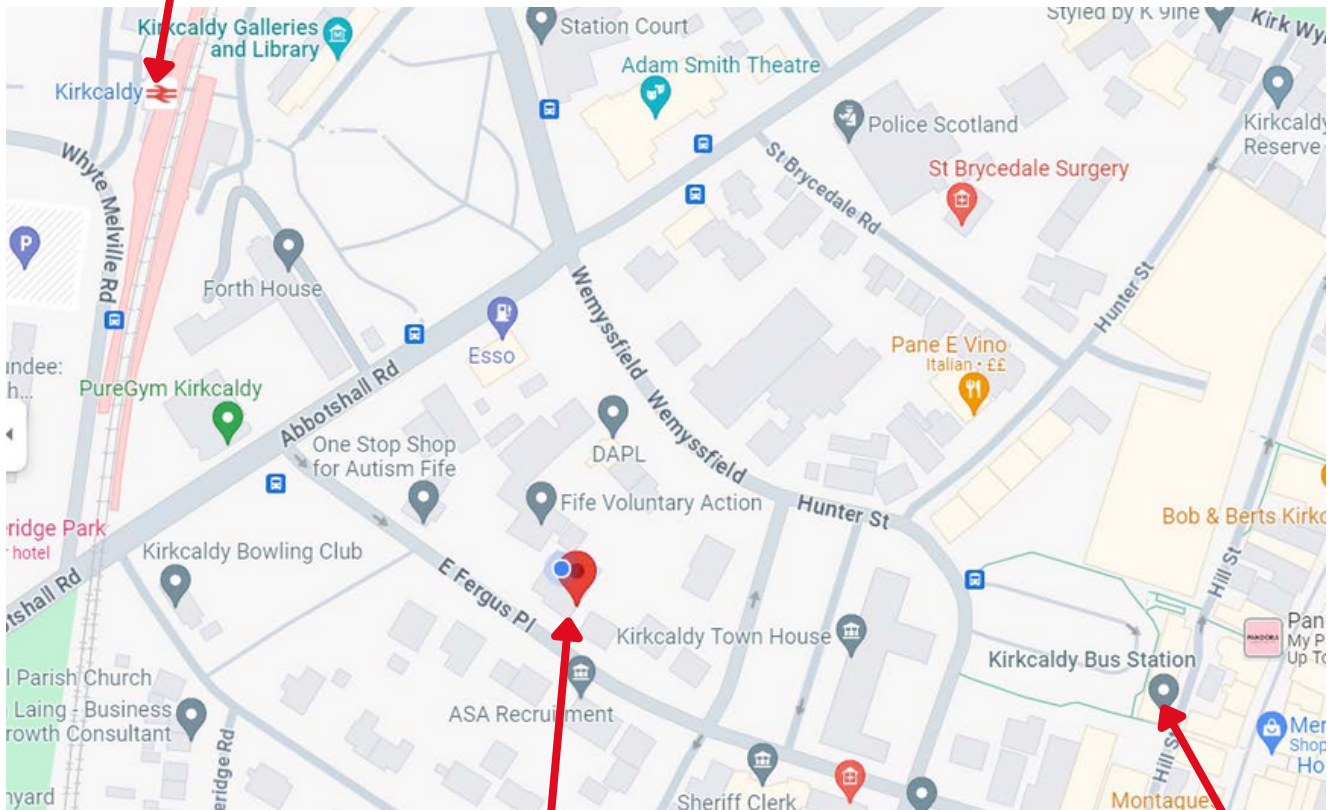


We look forward to welcoming you.

If you have any queries or require any assistance please phone 01592 858 458 or email [info@greenerkirkcaldy.org.uk](mailto:info@greenerkirkcaldy.org.uk)

## Getting here

Kirkcaldy Rail Station



Greener Kirkcaldy  
Community Building

Kirkcaldy Bus Station

This map shows the location of Greener Kirkcaldy's community building with arrows pointing to the building as well as Kirkcaldy Rail Station and Kirkcaldy Bus Station.

Greener Kirkcaldy's community building is located in Kirkcaldy town centre, just a few minutes walk from the shops, bus station and rail station. The full address is 8 East Fergus Place, Kirkcaldy, KY1 1XT.

Full information on how to get here by foot, bike, train, bus or car can be found on [our website](#).

We have two accessible parking bays outside of our building. Pictured below.



## Arrival

- The paved surfaces outside our building are level and tarmacked. The street leading up to the building is slabbed.



Street access to the building

- The building entrance is on the ground floor.
- There is a ramp to the entrance with a handrail on both sides.
- Alternatively, there are four steps to the door of the building with handrails either side.



Ramp access to the building



Stair access to the building

The building entrance has an automatic door, which opens inwards. The door opens by a motion sensor pad located on the right-hand side of the doorway.

The width of the door is 95cm.



Entrance door



Motion sensor pad

## Welcome Area

- The reception is on one level.
- The reception desk is to your left as you come in through the door.
- The reception desk is 73cm high.
- There is a small table with four seats.
- The reception is well-lit.
- There is a hearing loop at the reception desk. There is also pen and paper available.



Hearing Loop



Stairs to meeting rooms



Admin room

- The meeting rooms can be hired for a private space. However, they are situated on the first floor only accessible by stairs.
- The admin room behind the welcome area desk can be used for private conversations on request.

## Toilets

- Our building has three sets of toilets available to the public.
- All toilets are gender neutral
- One toilet is an accessible toilet with baby-changing facilities
- The accessible toilet door is 93cm wide.



Access to the accessible toilet



Signage for accessible toilet



Inside of the accessible toilet



Baby changing facility

## **Community Space**

The Community Space is a large space on the ground floor with a maximum capacity of 60 people. It has level access throughout, with two supporting pillars running floor to ceiling within the room.



Inside Community Space

## **Community Kitchen**

Our Lang Spoon Community Kitchen Training Kitchen is on the ground floor and has level access throughout.

There is a height adjustable workstation available to those who cannot work at a full height station.



Adjustable kitchen workstation

## **Lang Toun Larder**

The Lang Toun Larder is level throughout.

In order to store food this space is kept at a cool temperature.



Inside the Lang Toun Larder

## **Back garden**

The back garden is flat throughout with gravel and slabs. From the back door of the building, there is a ramp to the right with handrails on both sides

There are also a few steps with handrails on both sides to get down to the garden.



Ramp to garden



Garden space



## **Doors and corridors**

Apart from the automatic door at the front entrance, all doors are manual. If you need assistance with doors you can ask at the front desk when you arrive.

The doors in the building are painted a different colour from the walls to better support those who have a sight impairment or dementia.

The narrowest doors are 88cm wide.



The corridors are wood flooring. They are flat with no slopes or raised surfaces.

The narrowest point of the corridor is 96cm wide.



## **Cosy Kingdom**

The energy advisors based at our building now mostly work from home. They can talk to you over the phone and arrange to visit your home to give free and impartial energy advice.

Find out more about their services at [www.cosykingdom.org.uk](http://www.cosykingdom.org.uk)

Telephone: 01592 807 930

Phone lines are open 10am - 3pm, Monday - Friday.

Email: [info@cosykingdom.org.uk](mailto:info@cosykingdom.org.uk)

## **Additional Information**

- Assistance dogs are welcome on the premises.
- We do not have a designated space for charging mobility scooters or battery-powered wheelchairs.
- There is no quiet policy in our building but quiet spaces are available.
- Our fire alarm is tested every Friday at 10am so please avoid visiting us at this time if you are sensitive to loud noises. If the alarm sounds at any other time the building will be evacuated.

## **Future Plans**

Greener Kirkcaldy has an equalities working group working on improving accessibility for the public using our building and coming to our events.

We welcome feedback from visitors about anything that we could do to improve.

## **Contact Information**

Address: 8 East Fergus Place, Kirkcaldy, KY1 1XT

Telephone: 01592 858 458

Email: [info@greenerkirkcaldy.org.uk](mailto:info@greenerkirkcaldy.org.uk)

Website: [www.greenerkirkcaldy.org.uk](http://www.greenerkirkcaldy.org.uk)

## **Opening times**

Monday - Tuesday: 9:30am - 4:30pm

Wednesday: 12pm - 4:30pm

Thursday - Friday: 9:30am - 4:30pm