

Greener Kirkcaldy Climate Action Plan

Version 3, last updated May 2023

Greener Kirkcaldy has worked in our community for over 10 years. One of our key organisational aims is to tackle the climate emergency by supporting and encouraging local people and organisations to reduce their carbon footprints. This work is now more important than ever.

This action plan sets out our ambition to tackling the climate emergency. It includes actions to address our own carbon footprint, to increase the priority of carbon savings in our work and to engage people in our community in climate action. It focuses on actions that cut across the whole organisation. Each of our project delivery teams have Climate Action Plans that set out their own plans in detail.

Our Green Team working group reviews this document quarterly to ensure good progress is made. It is also reviewed annually by all staff.

Abbreviations – RWG is Ravenscraig Walled Gardens, site of our community gardens and training room, LTC is Lang Toun Cycles, our community cycle hub and EFP is 8 East Fergus Place, our town centre building.

<i>Theme</i>	<i>Action</i>	<i>Description</i>	<i>Timescale / status</i>
Coordination	Convene an internal Green Team to lead on, and monitor, this action plan	Green Team includes staff and volunteers	Done
Coordination	Measure GK's organisational (internal) carbon footprint, broken down across our three sites and key areas of emissions	Using the GHG Protocol Guidance, including direct emissions and those from purchased electricity (Scope 1 and Scope 2 emissions) plus business travel	Done in 2022, treating 2021-22 as baseline year
Coordination	Update key policies	<ul style="list-style-type: none">• Environmental Policy• Purchasing Policy• Ethical Food Policy	Done in 2022, we will review annually
Coordination	Work towards becoming a carbon neutral organisation	This is our long-term aim	Do by 2030

Coordination	Become Carbon Literacy accredited	Accreditation on an organisation level	Achieved Gold accreditation in Jan 2022
Buildings and infrastructure	Make energy-efficiency improvements at our sites	We made energy efficiency improvements at East Fergus Place in three phases between 2018 – 2022. Lang Toun Cycles: draught proof windows and door	Do in 2023
Procurement	Switch to electricity contracts supplying 100% renewables	We will take the carbon footprint into consideration as well as the price when we next renew our contract	RWG and LTC done, EFP do in 2023
Travel	Reduce staff travel emissions	Create bike pool for staff to use. Our electric van is the default staff vehicle option.	Done in 2022 Ongoing
Waste	Produce less waste as an organisation	<ul style="list-style-type: none"> • Internal audit to identify issues • In-vessel composting project at Ravenscraig Walled Garden 	Ongoing Applied for capital funding for in-vessel composting project
Communications	Reduce emissions from our communication and digital technology	<ul style="list-style-type: none"> • Ensure our websites are climate-friendly accredited • IT equipment (including laptops and mobile phones) to be responsibly sourced and repairable 	Do in 2023
Our work	Support people travelling to our events and premises with route plans to reduce the number of local car journey and parking issues	Refresh the information on our website and event promotion materials	Done in 2022, review annually

Our work	Support staff and visitors to use our premises responsibly	Create a good housekeeping guide Create guidance and signage on in-house recycling Encourage staff and visitors to adopt best practice	Done in 2022 Done in 2022 Ongoing
Our work	Measure the total carbon savings arising from the work we do	This is an important part of our impact reporting	Ongoing
Our work	Create in-house guidance – a consistent approach to talking about climate change and encouraging people to adopt green behaviours	Update our ‘elevator pitch’ and website Consider language – ‘climate emergency’ not just ‘climate change’ Add to induction for new staff and volunteers	Guidance produced and published in May 2021, along with a resource library of good practice.
Our work	Talk more about climate change to our community	<ul style="list-style-type: none"> • Blogs by volunteers, CEO and board • Sharing and discussion on social media • Link our activities to climate action more • Share our learning • Positive stories • Fair, just and accessible 	Ongoing Climate Action Fife project launched October 2020 Several climate blogs published in 2022
Our work	Training for staff and volunteers on talking about climate change	All staff should complete Carbon Literacy training, or equivalent Volunteers also encouraged to take part in First Climate Conversations training Also review what other training is needed	Majority of our staff, plus some volunteers, have completed literacy training
Our work	Develop a plan on how we engage with local businesses	To include events, simple advice, and sign-posting to Zero Waste Scotland for technical support	Done Work is ongoing as part of Climate Action Fife

Our work	Develop a plan on how we engage more with young people	To include volunteer opportunities, events, and partnership with local youth workers	Done Work ongoing as part of Climate Action Fife
Inspiring others	Be active members of Fife Communities Climate Action Network and national networks	We will share our learning, learn from others, and seek opportunities to work in partnership	Ongoing
Inspiring others	Relaunch Kirkcaldy Green Drinks or Climate Café	Climate change is a challenging topic but we need to stay positive – informal social discussions help!	Ongoing climate cafés with partners across Fife as part of Climate Action Fife